

DELHI DEVELOPMENT AUTHORITY
[Finance & Expenditure]

F&E CIRCULAR NO. 03 /2020

Sub: Regarding Training Programme on Tally and Goods & Services Tax for Assistant Accounts Officers.

In Continuation to Training Programme held on 14.01.2020 at Training Hall, C-Block, Room No. 317/318, 3rd Floor, Vikas Sadan, on **Tally and Goods & Services Tax**, which was meticulously designed by our Tax Consultant, M/s SARC & Associates, CA Firm. A half day Training Programme is scheduled to be held for 22 Assistant Accounts Officers on **24.01.2020** at Training Hall, C-Block, Room No. 317/318, 3rd Floor, Vikas Sadan. The Training schedule is as under:-

TRAINING SCHEDULE

Session	Time	Topic	Faculty
1	09:30 - 10:15	Tally & GST	Tax Consultant (M/s SARC Associates)
	10:15 - 10:30	Tea break	
2	10:30 - 02:00	Tally & GST	Tax Consultant (M/s SARC Associates)

The list containing name of officers is enclosed herewith and they are directed to attend the said training compulsorily as per fixed schedule date & time mentioned above.

[Sunita Jindal]
Dy.CAO (F&E)

No. FE.5(6)2018/DDA/60


Dated: 23/1/2020

To

1. The Director (Trg.) to make the necessary logistics arrangements including, tea, note pad and pen.
2. M/s SARC & Associates.

Copy to:

1. PS to CAO, DDA for kind information;
2. PS to Director (Fin.) for kind information;


Dy. CAO (F&E)

All the following officers are directed to attend the training compulsorily as per the fixed schedule date & time mentioned above: -

Sl. No.	Name of the officer	Father's Name of the officer	Contact No.	Place of Posting
1.	Shri Vijay Arora	Shri Kewal Krishan Arora	9818635816	Commercial Land
2.	Shri Sujeet Kumar	Shri Ishwar Singh	8130550445	CAU/NZ & ND-10
3.	Smt.Mona Arya	W/o Shri Avinash Verma	9971188377	PAO (EW)
4.	Shri Sandeep Kumar	Shri Suraj Bal	9996361996	Cash (H)
5.	Shri Govind Nogja	Shri Pawan Kumar Nogja	9461234231	CAU (EZ) & Sports Div.-2
6.	Shri Sandeep Mathur	Shri Sudhir Chand Mathur	9968315687	CAU Sirifort Sports Complex, ND-2
7.	Shri Sandeep Kumar	Shri Puran Chand	7087675711	Contingency
8.	Shri Nilamber Kumar	Shri R.N. Raut	8447150024	CAU (SZ), Sports Division-2 & Sports Management Cell (SMC)
9.	Shri Sohaib Khan	Shri Javed Khan	9990789255	CAU (DWC)
10.	Shri Manish Kuraria	Shri Asha Ram	9899024613	CAU (P&CWG), Sports Division-1
11.	Smt. Tripti Bist	Shri Girish Bist	8394968251	Medical
12.	Shri Ankit Juneja	Shri Jitender Kumar Juneja	9717432499	Cash (Main)
13.	Ms. Pallavi Goyal	Shri R K Goyal	9818147458	CAU (Rohini)
14.	Shri Pankaj Pahadia	Shri Chandra Shekhar Pahadia	9887753077	Accounts (Main)
15.	Shri Shashi Kumar Gupta	Shri Kishor Kumar Gupta	9999914030	F&E
16.	Shri Janmejai Mahar	Shri Amrit Lal Meena	9460555506	CAU(Sports) & SD-1
17.	Shri Ravi Kumar	Shri Rajgir Nayak	7022025114	CAU (Dwarka) & WD-6
18.	Shri Deepak Kumar	Shri Rajendra Prasad	8285392920	WD-3 & SWD-7
19.	Shri Prateek Kumar	Shri Satish Kumar	9654411805	CAU(Rohini)& RPD 13
20.	Smt. Sonika Meena	Shri Laddu Lal Meena	9468744877	CAU (EZ) & ED-12
21.	Shri Anil Kumar	Shri Jitender Gupta	8447567033	Accounts (Main)
22.	Ms. Anamika Kumari	Shri Madan Prasad Gupta	9871957633	Land Costing, GST and Property Tax